

## Benefits to secure a livelihood at Jobcenter Oldenburg



We advise you.

Do you want to apply to Jobcenter Oldenburg for benefits to secure a livelihood (unemployment benefit II) under Book II of the Social Code (SGB II)? If so, this document will provide you with some additional information and instructions on the application process and receiving benefits.

It is essential that you be able to communicate effectively with the staff at the Jobcenter. Accordingly, if it would be useful, please bring someone you trust with you to help with translation and/or communication.

### **Required documents for your first visit**

If you are visiting the Jobcenter for the first time and wish to make an application, please present the following documents:

- a valid identity document, with a valid residence title or probationary permit where applicable;
- evidence of prior benefit payments (e.g. from the Social Security Office);
- details of schooling, vocational training and professional experience.



We assist you.

Please fill out the application forms given to you as completely as possible. You will also receive an overview showing which other documents we need from you. You can clarify any outstanding questions with the Jobcenter staff on the day of submission.

### **Your first counselling interview**

Your first counselling interview with your contact person for integration into the labour market will address the following topics, among others:

- Your attendance at an integration course/language course
- Your educational and vocational qualifications
- Your personal life situation

### **What else you should know**

It is important that

- you inform us of any change in your personal circumstances (e.g. changes to residence status, moving house, taking up work, changes to bank details).
- you appear at the Jobcenter when invited. If you cannot keep an appointment, please write to us or call us in good time beforehand to inform us of the reasons.



We answer your questions.

**If you have any questions, please contact us!**

## Contact addresses and links

**Overview of links for the city of Oldenburg with links to offices, associations, etc.:**

<http://www.oldenburg.de/microsites/integration/weiterfuehrende-links.html>



**Information on integration mentors for the city of Oldenburg:**

<http://www.oldenburg.de/microsites/integration/integration-projektfoerderung/laufende-projekte/integrationslotsen.html>

**Migration and integration counselling centres in the city of Oldenburg:**

[http://www.oldenburg.de/fileadmin/oldenburg/Benutzer/PDF/01/integration/Beratungsstellen\\_Migration-12-2013.pdf](http://www.oldenburg.de/fileadmin/oldenburg/Benutzer/PDF/01/integration/Beratungsstellen_Migration-12-2013.pdf)

**Community work in the city of Oldenburg:**

<http://www.oldenburg.de/microsites/gemeinwesenarbeit.html>

**Portal providing information on the accreditation of foreign vocational qualifications:**

<https://www.bq-portal.de/>

**Information on the accreditation of foreign university qualifications:**

<http://www.kmk.org/zab/zeugnisbewertung-hochschulqualifikationen.html>

**Services and support for refugees from the University of Oldenburg:**

<https://www.uni-oldenburg.de/gefluechtete/>



**Office responsible for child benefits:**

Familienkasse Niedersachsen-Bremen - Standort Oldenburg  
Stau 70

26122 Oldenburg  
Tel.: 0800/4555530

<https://www.arbeitsagentur.de/web/content/DE/BuergerinnenUndBuerger/FamilieundKinder/KindergeldKinderzuschlag/index.htm>

**Office responsible for child benefits (if the family includes children aged under 12 months):**

Stadt Oldenburg  
Amt für Jugend und Familie  
Elterngeldstelle  
Bergstraße 25

26122 Oldenburg  
Tel.: 0441/235-4444

<http://www.oldenburg.de/nc/startseite/buergerservice/osiris/anliegen-a-z/anliegen-a-z/modul/service/eintrag/elterngeld-1.html>